

Washington Court Hotel Policies and Procedures regarding pets.

Dear valued Guest,

Thank you for choosing the Washington Court Hotel. It is our pleasure to host you and your pet during your visit to our Nation's Capitol. Please take time to review the items below relating to our pet friendly policies and procedures. If you have any questions or concerns regarding this information, please feel free to call for clarification.

- Please notify us in advance—preferably at time of booking—when bringing along a pet so that we may block a special room for you. The hotel offers amenities for your pet which includes: food and water bowls, as well as a bed. Notifying us in advance allows us to prepare those amenities for your arrival.
- In public areas, pets must be kept on a leash or in a carrier for the safety of the animal, and the comfort and safety of hotel staff or patrons.
- Please do not allow your pet on the bed or furniture in the hotel. Please do not use hotel linen for the purpose of wiping off your pet's paws in the event they become dirty. Housekeeping can provide linen for this purpose.
- We respectfully request that you do not leave your pet unattended in your room for long periods, and never overnight as the animal may cause a disturbance to other guests in the hotel. You must leave a valid cell phone number at the time of check-in so that we may reach you in the event of an emergency or disturbance concerning your pet.
- The hotel reserves the right to decline servicing a room with an unsupervised pet; such service can be requested while you are present in the room. Please place the "do not disturb" sign on your door when you leave your pet unattended in your room. This is for the safety and security of your pet and hotel staff.
- Should your pet inadvertently cause damage in the hotel, you will be charged a **minimum** of \$250 for cleaning or repairs, therefore cash deposits will not be accepted at check-in. You must provide a valid credit card in which an initial deposit will be authorized at the time of check-in, in the amount of \$250.00. If extensive damage is caused by your pet, the hotel will charge the necessary fees to fix the damages and you will be charged for those corrections. If no damage is found, the authorization will be released 5 to 10 business days post departure.
- Please inform the reservation agent about your pet at the time of booking; exotic animals or multiple pets are subject to approval by the hotel.
- The hotel requests that the weight of the animal not exceed 75 pounds.

Thank You

The Washington Court Hotel